

## KEY DATES AND DEADLINES

### LEAP'S 27<sup>TH</sup> ANNUAL SANDCASTLE CONTEST: OCTOBER 2, 2010

JUNE – JULY

**FIND A PARTNER:** Find a company to partner with.

JULY 9, 2010

**RESERVATION:** Deadline to send in reservation form and minimum fee of \$500.

JULY 21, 2010

**TEAM ORIENTATION/MENTORING SESSION:**  
Advent Conference Center  
600 Townsend Street (corner of 7th & Townsend)  
1st Floor West Side of the Building - near elevators  
6:00 – 8:00 pm (look for an email reminder)

JULY – SEPTEMBER

**TEAM SPONSORS:** Deadline to solicit team sponsors.

AUGUST 16

**San Francisco Schools Back in Session**

SEPTEMBER 10<sup>TH</sup>

**COMPANY DESCRIPTION:** Deadline to send in a 50-word description of your company for the program.

SEPTEMBER 10<sup>TH</sup>

**SCHOOLS:** Deadline for teams to select a partner school and submit name to Kim Teevan. A list of schools served by Leap is available at [www.leap4kids.org](http://www.leap4kids.org). You may work with a school that is not currently part of the Leap network. If you need assistance please contact Kim Teevan.

SEPTEMBER 10<sup>TH</sup>

**TEAM AD:** Full page team program ad is due via email (see website for specifications).

SEPTEMBER 10<sup>TH</sup>

**TEAM SPONSOR ADS:** Deadline to submit team sponsor program ads.

SEPTEMBER 10<sup>TH</sup>

**ADDITIONAL SPONSORSHIP MONEY DUE:** (minimum of \$2,500) to be paid in full. All sponsor money MUST be received by this date to ensure inclusion in the program. Sponsorship money and art received after September 10<sup>th</sup> WILL NOT be included in the printed program.

SEPTEMBER 11<sup>TH</sup>

**SANDCASTLE 101 CLASS:** 10:00 a.m. – Noon at Ocean Beach  
(look for an email reminder)

SEPTEMBER 21<sup>ST</sup>

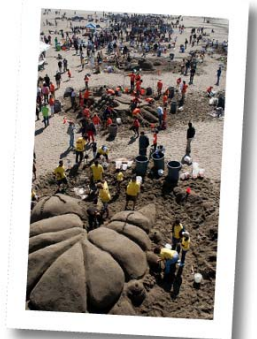
**PRE-PARTY:** Please look for an evite!  
6:00 – 8:00 p.m. Location TBD

**OCTOBER 2<sup>ND</sup>:**

**27<sup>th</sup> Annual Sandcastle Contest!**  
10:00 a.m. – 4:00 p.m. at Ocean Beach

OCTOBER 20

**POST PARTY/AWARDS CEREMONY:** Please look for an evite!  
6:00 – 8:00 pm - The Old Mint @ 5<sup>th</sup> and Mission Streets



**QUESTIONS:**

**Kim Teevan (415-731-5539) [kteevan@pacbell.net](mailto:kteevan@pacbell.net)**

